

Douglas K. Terry

Residence: 4197 Albion Road
Concord, MI 49237
(517) 320-5700 Cell
dkterry3657@gmail.com

Interim City Manager Experience

City of Albion, Mi – City Manager - November 2024 to April 2025

City of Portland, Mi - City Manager - April 2024 to July 2025

City of Charlotte, Mi - City Manager - March 2024 to July 2025

City of Litchfield, Mi – City Manager - September 2023 to March 2025

City of Hillsdale, Mi – City Manager – October 2014 to August 2025

WORK EXPERIENCE

City of Litchfield, Michigan

City Manager, November 2006 to September 2021

Population; 1,369. Manager for all municipal operations including Police, Water, Wastewater, DPW, and Administration. Supervised city department heads; with 13 employees. Prepared \$4.0 million Operating budget. Worked for TIFA Board administering industrial and commercial development. Accomplished major downtown renovation along with several million dollar infrastructure projects.

City of Hillsdale, Michigan

Interim City Manager, October 2015 to August 2016

Provided city management and executive search for Hillsdale City Council.

City of Escanaba, Escanaba, Michigan

City Manager, December 2002 to August 2006

Population; 13,140. Manager for all municipal operations including Public Safety, Water, Wastewater, DPW, Electric Power Plant, and Administration. Supervised city department heads; with 122 employees. Prepared \$30 million operating budget. Direct all economic development activities, including proposed port authority.

Consumers Energy Company, Jackson, Michigan

General Rate Analyst, 1998 to 2002

Maintain and administer Special Contracts; provide technical support for company billing offices; assist customer account managers administering large industrial accounts; provide expert assistance in municipal issues. Audit and investigate customer billing issues. LEAD administrator for the Rates Department. Successfully completed the zoning application for the Livingston Peaker Facility.

City of Gaylord, Gaylord, Michigan

City Manager, 1995 to 1998

Responsible for the development of all municipal operations including major construction projects and annexation agreements. Supervised city department heads; prepared \$5 million operating budget. Directed all economic development, which resulted in \$14 million in new construction in 1996. Member of the Gaylord Industrial Development Corporation. Initiated and completed fifteen hundred acre annexation through P.A.425.

City of Standish, Standish, Michigan

City Manager, 1982 to 1995

Responsible for all city operations. Supervised department heads of administration, police, and public works. Responsible for \$1.4 million operating budget. Also served as Police Chief. Provided technical supervision for equipment maintenance. Successfully negotiated several union contracts. Supervised \$3.9 million EPA sewer rehabilitation project and street development. Member of the Board of Directors of the Standish Economic Development Corporation. Initiated and administered negotiations for the Standish Maximum Security Prison. Prepared specifications for various equipment purchases. Worked with key Federal legislators on the adoption of the Clean Water Act. Completed a city-wide assessor's plat and acquired right-of-way.

City of Plymouth, Plymouth, Michigan

Administrative Assistant, 1981 to 1982

Responsible for administering labor relations, city real estate and handling of citizen complaints. Assisted City Commission on various issues. Performed various tasks for City Manager.

Ford Motor Company, Dearborn, Michigan

Owner Relations Analyst, summer of 1979

Reviewed customer complaints, performed written referrals and recommendations to District Office.

EDUCATION

Harvard University, Kennedy School of Government, Senior Executives in State and Local Government, July 2012

Ferris State College, B.S., Public Administration, November 1981

Major course work completed in management. Courses included finance, accounting, labor relations, law and management, economics and government.

Michigan State University – Citizen Planner Program - Master Planner Certificate

Michigan State University – Citizen Planner Program – Zoning Administrator Certificate

ACHIEVEMENTS

Public Guardian, Hillsdale Probate Court –Volunteer -2014 to Present

Litchfield Rotary President, 2009- March 2013

Water Treatment Plant Operator Certification - 1995

Chief witness for U.S. House of Representatives- Appropriations Committee for Rural Water Issues (5/4/89) (5/1/91)

State of Michigan - “Youngest City Manager” - 1982

Deans Honor List, Deans Meritorious Achievement Award

Vice President, Michigan Rural Water Association 1991-1994

Consumers Energy Peak Performer Award (3)

REFERENCES

References and transcripts furnished upon request.